

Woodland Elementary PTA Board of Managers Meeting Minutes
October 10, 2016 2:00pm
Woodland Elementary School

Members Present:

Amanda Prunkard

Tina Markson

Caryl Fletcher

Dr. Karen Reach

Sarah Collins

Mary Brown

Jennifer Atkinson

Mary Jacobs

Christy McInturff Huret

Melinda Sutton

President:

The meeting was called to order by Amanda and she signed and approved last month's minutes.

Reflections/Citizenship/Safety Poster:

Amanda requested a short version of the rules. Melinda stated the rules are one page in length along with the information on how to access the full version online. She also stated the rules must be followed in order to be allowed.

5 Posters need to be made in the next week by our children volunteers in order to save money. Melinda will e-mail what information is needed. We need to put the reflection box out soon and make an announcement.

An e-mail to the teachers is needed to drum up interest in the Citizenship Essay.

Treasurer:

Jennifer reported that the administrative amount went up \$340 for liability insurance policy renewal (the amount that was budgeted) and we declined extra social media coverage. JCPTA's advice was to not post pictures of students on social sites without direct permission. We paid our JCPTA dues. Personal donations went up \$123- mostly from Barberito's Family night.

Membership:

Amanda reported we have met our goal and now have 100% teacher participation. We have 125 members and our second goal is 140.

Fundraising:

Christy reported Barberito's Family Night was a great success! Total sales from Woodland purchases are \$1,850 so our 20% total, plus Barberito's extra donation of \$80, amounted to \$450. Christy will write another e-mail to Barberito's thanking them again for their wonderful hospitality and hard work. She

would also like our Facebook page to mention our gratitude by reminding families to continue to support Barberito's by dining with them.

Christy provided an example of Best Card letters to send out to teachers and parents. The policy will be cash only and instructions can be put directly on the envelopes. The fliers can be sent out on a bright page to go home to the parents. The purchased cards can go home in the following Wednesday folders from each week's received orders. Also a note needs to be added in the teacher memo to not put cash in the PTA mailbox – it needs to go in the lockbox. Information for this (and the citizenship essay) can go out in Dr. Reach's Monday Message.

Hospitality and Family Engagement:

Amanda reported we are looking for someone to speak at the next general meeting and haven't received an e-mail from Jessica. Melinda will look for someone to speak. Amanda will also get an e-mail out to the list of volunteers asking for help for the hospitality committee we need to form.

Let's Read! Let's Soar!:

It was reported that Mr. Simmerly has calculated a year end AR reading goal which is 17,000 AR points for the school. Tina said she would make a thermometer representation so there is a visual goal for the students. Jennifer will give Tina the contact information she has for someone at Chic-Fil-A that will provide some incentives to use. A list of all AR books is on the site arbookfind.com and all the books on the 'MyON' app are AR approved.

Christy also mentioned that the Metro Kiwanis "BUG" (Bringing Up Grades) group would like to get 're-involved' with the school.

Box Tops:

It was suggested that it would be helpful to have an e-mail reminder sent to the teachers before collection due dates or possibly an envelope with the date right on it. Also, a reminder needs to go out regarding the box tops app and a 3 step instruction that the teachers could put in their newsletters would be helpful. We also need to get more parents on the Facebook PTA page and it was suggested we could have some kind of contest with a prize.

Yearbook:

Amanda reported that Cristi Blalock has offered to help Edith sell ads and she has received the pricing sheets from Lisa. The money cannot go through the PTA account and must go through Woodland. February 12th is the deadline for placing ads so ad requests should go out before then, possibly before Christmas.

Teachers:

No new business was reported from the teachers.

New Business:

-Directory:

The directory file needs to be proofread by Tina. An announcement will be put in the newsletter for anyone that wants to buy one and the cost will be \$5 with the funds going directly to the PTA.

Old Business:

-Scripps National Spelling Bee: Mr. Johnson was asked his opinion on sponsoring the spelling bee and he felt that it was better to not register. We have decided opting out is the best decision.

Upcoming Dates:

Friday, October 14 – JCCPTA Meeting noon

Tuesday, October 18 – McTeacher night at McDonald's

Saturday, October 22 – East TN Region PTA Presidents' Roundtable, 10:00am-noon
Northeast State Community College Gray Campus
Everyone is welcome to attend

Tuesday, October 25 – General PTA meeting 6pm (Rescheduled due to McTeacher night)

Next board meeting – Monday November 7, 2pm