

**Woodland Elementary PTA Board of Managers Meeting Minutes**  
February 6, 2017 2:00pm  
Woodland Elementary School

**Members Present:**

Amanda Prunkard	Christy Huret
Caryl Fletcher	Edith Gonzalez
Sarah Collins	Mary Brown
Jennifer Atkinson	Melinda Sutton
Renee Tester	Tina Markson
Chris Simerly	Paula Treece – JCCPTA President

**President:**

The meeting was called to order by Amanda and she signed and approved last month's minutes.

**Reflections/Citizenship/Safety Poster:**

The medals for the winners were priced at \$4.50/each = \$70. We are considering using the extra Box Top funds to help pay for these. It was also suggested we could find the medals cheaper online. We called local businesses and found that Walmart will give a \$75 gift card we can use towards award prizes after we fill out a request and tax form. Toys R Us also helps with these causes but they need at least 90 days' notice. Melinda suggested next year we specify (and decide) what we are awarding the students before the contest. Mrs. Burgess will send invites to the winners.

**Treasurer:**

Jennifer reported we have deposited over \$1,000 for Spirit Wear and have paid \$229.93 for their purchases. We will have \$791 but will be using that to purchase more. Originally, we thought we needed to keep \$7,000 in our account at all times but Paula stated most schools choose an amount closer to \$2-3,000 and it's written in their standing rules.

We need to notify the Related Arts Teachers they have money.

**Membership:**

Amanda stated the next report is due February 14<sup>th</sup>.

**Fundraising:**

Christy reported that the walk a thon is April 7<sup>th</sup>. She will send an e-mail out to volunteers to help with set up/tear down and will have different time slots to sign up for. We also need to help secure donations for it.

Friday May 19<sup>th</sup> will be field day.

We also need to schedule the pizza party for the Kindergarten grade which won the Best Card sales contest. Little Caesar's might be an affordable option.

### **Hospitality and Family Engagement:**

Renee suggested we have a Lego 'building' theme for Teacher Appreciation week and we want to get started on preparing for this.

Kindergarten registration is Thursday, April 20, 2017, 9:00am-11:30am and 1:00pm-3:00pm. We will need volunteers, cookies, and drinks. Please wear woodland shirts and name tags. Any Girl Scout moms that would like to donate cookies would be appreciated.

### **Spirit Wear:**

Renee reported we have sold 105 items for \$1,051!

### **Let's Read! Let's Soar!:**

Tina reported we are at 13,000 points already. Our goal is 17,000 but once they reach that we will increase it. We are still looking for ways to keep them motivated. We have \$500 in the budget and half of that will go to bussing the students to the theater. Jennifer suggested having Menchie's come to the school as a reward/motivator.

### **Box Tops:**

Amanda reported that Box Top collection was last week and Phyllis is preparing to submit them.

### **Yearbook:**

Edith reported they are still trying to get sponsors for the ads pages.

### **Teachers:**

No new business was reported.

### **New Business:**

Paula Treece, President of the JCCPTA, joined us and mentioned the PTA Partnership Awards which is a written contest among all PTA's in the state. Five other awards will be given to a teacher, school board member, legislator, principle, and super intendent (which is his last year) of the year.

The budget review committee meeting is scheduled for Wednesday, February 15<sup>th</sup> at 3:30pm.

Dr. Reach requested a shirt for all students for the Walkathon. They are \$3.68/each = \$1,435.82. It was suggested that we use local business sponsors to help pay for them in exchange for advertising on the back of the shirts. Chris suggested Earth Fare and Fresh Market as good connections that have helped in the past.

Coach Collins has requested 24 fitness watches that are \$159/each = \$3,816. We will look into the specifics of these watches functions to see what other watches perform similarly and at a cheaper price.

The fundraiser we held at the beginning of the year offered a free yearbook with the top tier donation. 9 people will be receiving the complimentary yearbook and some are wanting their yearbooks personalized which is an extra dollar and we agreed to pay that.

**Upcoming Dates:**

Thursday, February 23, 6PM – General PTA Meeting (3<sup>rd</sup> grade performs & Reflections Awards)

Monday, March 6, 2PM – PTA Board Meeting

Thursday, April 20 – Kindergarten Registration

April, 30, 2-4PM – Dr. Bales retirement party with PTA and faculty