

Woodland Elementary PTA Board of Managers Meeting Minutes
December 5, 2016 2:00pm
Woodland Elementary School

Members Present:

Amanda Prunkard

Tina Markson

Caryl Fletcher

Edith Gonzalez

Sarah Collins

Mary Brown

Jennifer Atkinson

Melinda Sutton

Dr. Karen Reach

Renee Tester

President:

The meeting was called to order by Amanda and she signed and approved last month's minutes.

Reflections/Citizenship/Safety Poster:

Melinda reported that, although there was a great turnout at the Reflection Night, the forms weren't distributed at the school which impacted the number of registrants. Several children were 'city level' winners and one child received 1st place at the city level. There were no Citizenship Essays. Next year our goal is to get more involvement by going to the Faculty Meeting in October to tell the teachers about the contest. We will also include a link in the newsletter to download the form and possibly send home sticker reminders with the students. A decision will be made on what kind of prizes to give out this year such as an art tub, trophy, or medal. As soon as the city sends out letters of winners in January then Melinda can list our winners.

Treasurer:

Jennifer reported that we made \$1,002.50 from the Best cards. We came in under budget for the turkeys for the Family Engagement Thanksgiving Boxes. We paid \$100 to Family Engagement for emergency lunch funds. Box Tops checks have gone out to the teachers.

Membership:

No new business was reported.

Fundraising:

Amanda reported that 401 best cards were sold! All staff will dress as a superhero possibly in January. Students can wear superhero shirts or spirit wear.

The Teacher's Luncheon will be held December 16th (early dismissal day) from 11:00am-1:30pm in our alternate PTA meeting space (the classroom in the 2nd grade hall). Volunteers are needed for set up, picking up food (Firehouse), tear down, decorations, providing any homemade foods, and kids are welcome to help serve and can also make thank you posters to have on the tables.

Tina Markson and Renee Tester reported on Spirit Wear. Renee had several designs to choose from for the t-shirts and sweatshirts. The two favorites were the shield (option Shield B) and the Eagle (option Eagle A). The polos will be embroidered with the shield and 'Woodland' beneath. Kelly green and dark gray are the color options. We also want to include the neoprene bracelets in the sale. We can start preselling them at the PTA meeting next week and will have some sample shirts to model. We can also add a sponsorship choice to the order form to help pay for someone to receive a shirt or 'purchase a shirt for a friend'.

Hospitality and Family Engagement:

The Thanksgiving boxes were a huge success! Sarah and Jennifer made a contact at the Walmart on Browns Mill and received a discount on many of the food items.

Let's Read! Let's Soar!:

Tina reported we are at 7,500 AR points and are continuing to work with the reading committee on planning a party.

Box Tops:

Box Tops collection day will be Friday, February 3rd.

Yearbook:

Edith reported that she has received many pictures in the yearbook e-mail account. They plan to have a 'Thank You' page or give advertisements at a discount to the businesses that have helped the school throughout the year.

Teachers:

The teachers reported no new business.

New Business:

A motion was made by Amanda Prunkard and seconded by 7 members of the 8 present to relieve Jessica Cain of her hospitality and family engagement positions per the bylaws stating that more than two scheduled meeting cannot be missed without prior notice.

Upcoming Dates:

Monday, December 5 – School Board Meeting, Woodland Showcase night 6PM

Tuesday, December 13 –General PTA Meeting 6PM (4th grade performs)

Friday, December 16 – Early dismissal and Teacher Luncheon

Wednesday, January 4 – First day back from break

Monday, January 9 – PTA Board Meeting 2PM